



## **PRIVACY STATEMENT**

### **Introduction**

The Professional Gardeners' Trust (PGT) is committed to protecting your privacy and the security of your personal data. Any personal data provided will be treated in accordance with this Privacy Statement and current UK data protection legislation.

The PGT is not a membership organisation. It is an independent charity providing grants to professional gardeners for training and continuing professional development in the sector of gardening and horticulture.

### **Our Commitment**

1. The personal information you provide will only be used for the purpose you have authorised, namely, an application for grants for professional training related to gardening and horticulture.
2. PGT does not work with other organisations to capture data or to fulfil services on its behalf.
3. We hold your information for only as long as is relevant to the application and for the purpose it was originally provided. The Board of Trustees which examines applications destroys all personal details provided to them once an application has been considered.
4. PGT does not compile issue or circulate mailing lists of names and contact details of applicants.
5. Details of awards are published on the PGT website only with the express approval of the applicant. No personal details are given and the content is limited to the type of training received. Applicants have the right to erasure at any time.
6. We never sell your data.
7. PGT does not engage in international data transfers or intra-group transfers.

### **Your Rights**

1. You may, at any time, request that we erase your personal data
2. You may, at any time, request that that we confirm what personal data we hold about you
3. You may, at any time, request that we delete any reference to you from our website.

### **Contact**

If you have any queries about this Privacy Statement or how we process your personal information or you wish to exercise your rights under applicable legislation you may contact, in writing, the Trust at its registered office, Black Sheep Barn, The Street, Boxgrove, West Sussex PO18 0DX