



A registered charity, number 1101169

A company limited by guarantee, 4544242

Trustee position for a gardeners' charity

About the Professional Gardeners' Trust

The Professional Gardeners' Trust (PGT) provides grant funding to those employed in the horticultural sector who could not otherwise afford the opportunity to acquire additional skills and qualifications. The objective is to enhance individual careers and ultimately benefit the horticulture profession.

Job Description

The ideal candidate will be working in, or have recently left the horticultural (or a closely-related) sector and will have an understanding of the needs of horticultural careers. Knowledge and experience of successful fundraising in small organisations would also be useful, but is not necessary. The PGT is keen to expand the diversity of its trustees and so welcomes applications from all backgrounds.

Key responsibilities (specific to PGT):

- To assess, approve or decline grant funding applications on a case by case basis
- To assist in managing donor relationships and thanking them for their support, reporting on funding uptake and, supporting the continuation/renewal of donations.

Generic trustee responsibilities

- Ensuring the charity is carrying out its purpose of public benefit
- Ensuring compliance with the charity's governing document and charity regulations
- Acting in the charity's best interests at all times
- Managing the charity's resources responsibly and with due diligence
- Acting with reasonable care and skill
- Ensuring clarity and accountability of the charity in all of its actions

Time commitment:

c5 days pa: 3 meetings (one or two usually via Zoom) and resultant action points plus weekly consideration of funding applications and communications with donors.

Closing date - 16 October 2023.

This is a non-remunerated role. Fixed one-year term with opportunity for re-election.

To apply, please send your CV and a brief cover letter to: george@pgtrust.org